

# Sierra College Honors The Honors Course Contract Proposal INSTRUCTION PACKET

Completed Contract Proposals Must Be Received by 3 PM on Thursday of the Fourth Week of the Fall or Spring Semester.  
No Honors Contracts During Summer Semester.

Completed Honors Course Contract Proposals must be e-mailed to the Honors Committee at [honors@sierracollege.edu](mailto:honors@sierracollege.edu) by 3 p.m. on Thursday of the 4th week of the semester. Electronic copies should be retained by both the instructor and the student. See detailed instructions at the end of this document.

To ensure that the Honors Program meets its transfer agreements, the Honors Contract Proposal must be completed carefully. Please be advised that the Honors Committee will refuse consideration of a proposal for 1) Failure to complete any of the Honors Course Contract Proposal sections; 2) Failure to use the current Honors Course Contract Proposal form; or 3) Failure to meet the submission deadline (Honors Course Contract Proposals must be received by 3 p.m. on Thursday of the 4th week of the semester). Absolutely no late proposals will be accepted! Please make sure that proposals arrive in the Honors Committee's inbox by 3 p.m. on Thursday of the 4th week of the semester.

## IMPORTANT INFORMATION BEFORE YOU START

- < Any degree-applicable course at Sierra College, with the exception of Developmental Education courses, may be taken for honors credit.
- < High-School Enrichment Students may NOT engage in honors contracts.



**SECTION III** (MUST be completed by the instructor.)

Please describe how each assignment and/or activity will be assessed. This must be very specific, and there must be an assessment for each assignment and/or activity listed in Section II. Please Note : If there is one large assignment that addresses three learning objectives, please list the assessment criteria for the single assignment only once, but make sure the criteria measure all three objectives.

**SECTION IV** (MUST be completed by the instructor.)

Please specify what the student will gain above and beyond what is gained by students in your regular course environment by completing the components of this honors contract. This is crucial for the Qf 2d9g (t)-5 (ed)6tBT /TT2 12 Tf 72.025 520a8-5 (ed)6tvde oo

## **SUBMISSION INSTRUCTIONS**

**EITHER students OR instructors may submit materials**

Proposals must be RECEIVED by 3 p.m. on Thursday of the 4<sup>th</sup> week of the semester . Please submit materials to the Honors Committee at:

[honors@sierracollege.edu](mailto:honors@sierracollege.edu)

### Important Note :

***When e-mailing Honors Course Contract Proposals, the subject line should include the professor's last name, the student's last name, and the appropriate course number. For example, if Professor Smith and Jane Doe are submitting a contract for English 1A, the subject line for the proposal submission should be: Smith.Doe.ENGL1A***